

GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

CRITERIA

FOR FOLLOWING WORKS

1.	Construction of 12 Nos. Three Bed Apartment Category “C” at New Campus Government College University, Faisalabad
2.	Construction of 12 Nos. Two Bed Apartments Category “CA” at New Campus Government College University, Faisalabad
3.	Construction of 6 Nos. 10 Marla Employees residences Category “HB” at New Campus Government College University, Faisalabad

(TECHNICAL PROPOSAL)

July, 2021

THE PROJECT DIRECTOR

Address: Site Office, New Campus, Jhang Road Government
College University, Faisalabad

Ph. No: 041-9203037

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1.0 INTRODUCTION

The GC University, Faisalabad has a long history of excellence and distinction as an institution. Renowned scholars and eminent personalities have served this institution in various capacities at various stages of its history. It has produced outstanding personnel who have earned great fame not only for themselves but also for the nation. The University is offering educational degrees in different disciplines. The University is a hub of educational, social and cultural activities with a close liaison with industry.

The University is taking tremendous strides under the sagacious leadership of worthy Vice Chancellor Prof. Dr. Shahid Kamal. Given the lack of capacity of houses in Residential Colony at New Campus Government College University Faisalabad. The Competent Authority has made the decision to increase the number of houses for category B, C, and D to facilitate the university employees. The total Project has a worth of Rs. 252.632 million. Considering the expensive project, the university has desired to post qualify the firms/person for the above said works having adequate managerial capacity. The post qualification document/criteria have been prepared in view of guide lines of Pakistan Engineering Council and PPRARules.

1.1 Advantages of Postqualification

Postqualification is an assessment made by the Employer, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before opening of financial bid.

Postqualification of constructors is very useful for the Employer (also to the constructors) to carry out selection of firms for award of contracts. The basic aim of the postqualification is intended to eliminate, early in procurement proceedings, Constructors that are not suitably qualified to perform the Contract.

1.2 Recapitulation

To recapitulate the afore-given, the postqualification specifically means selection of competent bidders prior to opening of financial bid.

GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD**INVITATION FOR BIDS
(SINGLE-STAGETWOENVELOPES)**

Government College University Faisalabad invites sealed bids from reputed Contractors/firms registered with Pakistan Engineering Council (PEC) for the year 2021-22 in category noted below in relevant field of specialization or enlisted with Government College University, Faisalabad for below mentioned construction work;

Sr.	Name of work	Estimated Cost (Rs.) (Million)	Bid Security	Category
1.	Construction of 12 Nos. Three Bed Apartment Category "C" at New Campus Government College University, Faisalabad	102.718 Million	2% of the Estimated Cost	C-2
2.	Construction of 12 Nos. Two Bed Apartments Category "CA" at New Campus Government College University, Faisalabad	81.548 Million	2% of the Estimated Cost	C-3
3.	Construction of 6 Nos. 10 Marla Employees residences Category "HB" at New Campus Government College University, Faisalabad	68.366 Million	2% of the Estimated Cost	C-3

- Bidding will be carried out by adopting "Single Stage Two Envelopes (SSTE)" procedure as per Clause-38(2)(a) of Punjab Procurement Rule-2014
- The bid shall be a single package consisting of two separate envelopes, containing separately the financial and technical proposals.
- The envelopes shall be marked as "**Financial proposal**" and "**Technical Proposal**"
- In the first instance technical proposal shall be opened and evaluated as per criteria given in bidding documents.
- After the technical evaluation and approval of the technical proposal, tender opening committee of GCUF will open the financial bids only of the technically qualified bidders on the date, time and venue communicated later.
- Pre-bid meeting will be held **on 15-07-2021 at 11.00 a.m** at site office New Campus, GCUF.
- The bidders shall bid for complete scope of work as specified in bidding documents. Incomplete bids or bids covering partial scope of work will be rejected.
- The acceptance / rejection of bids shall be governed by Punjab Procurement Rules - 2014.
- Bidding documents can be downloaded from University website (www.gcuf.edu.pk) after publication in the newspapers.
- Technical proposal must be accompanied with tender fee in shape of Pay order / Bank Draft of Rs.10,000/- (Non-refundable) from any scheduled bank in favor of Project Director, Government College University Faisalabad.
- Financial proposal must be accompanied by bid security i.e. 2% of estimated cost (Refundable) in shape of irrevocable bank guarantee or CDR of the amount specified from any scheduled bank in favor of Project Director, Government College University Faisalabad
- The last date for submission of technical / financial proposal to the undersigned is up to **27-07-2021 at 11:00 am** through registered courier / postal services or by hand and Technical proposals will be opened on the same day at **11:30 am** by the Tender Opening Committee in the presence of intending contractors or their representatives.

Engr. Shahid Hussain
Project Director
GC University Faisalabad

3.0 INSTRUCTIONS TO BIDDERS

3.1 Submission of Applications

- 3.1.1 The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in Bidding Data Sheet. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each bidder shall furnish all the documents as specified in Section 3.2.

The bidder shall submit his bid as under.

- (a) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.
 - (b) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed as mentioned in Invitation to Bid
 - (c) The Technical Bid should comprise of documents listed in ITB & the Price Bid should comprise of documents which shall be placed in separate envelopes.
- 3.1.2 The inner and outer envelopes shall:
- (a) Be addressed to the Employer at the address provided in the Invitation to the Bid (ITB);
 - (b) Bear the name and identification number of the contract as defined in the ITB; and
 - (c) Provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data Sheet.
 - (d) bear the following identification:

Bid for **“Construction of Residences of category “C” , CA, HB at New Campus Government College University, Faisalabad”**.

DO NOT OPEN BEFORE: as mentioned in the notice of “Invitation for Bids”.

- 3.1.3 In addition the envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “Late”.
- 3.1.4 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.
- 3.1.5 Fax bid will not be entertained.

3.2 POST-QUALIFICATION CRITERIA

321 General

Post qualification will be based on the criteria given in succeeding paras 3.2.2 to 3.2.6 regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria.

322 The general criteria will be followed asunder.

Sr. No.	Category	Weightage/ Marks
1	General Experience (Completed Last 5 years & Work in Hands)	35
2	Financial Soundness	30
3	Personnel Capabilities (Detail of Technical Staff)	15
4	Equipment Capabilities	20
G. Total:		100

Note: Applicants are requested to attached supporting documents to justify his claim, otherwise no weightage will be marked.

323 General Experience

Credit Marks for experience shall be awarded on the basis of following Qualifications:

Sr.#	Description	Weightage/ Marks
1	02 Nos. projects of similar nature and complexity completed over latest 5 years. (Minimum 03 story Residential building minimum amount Rs. 50 million)	20
2	1 No. of similar Project in hand (Minimum 03 story Residential building minimum amount Rs. 50 million)	05
3	10 Years of General Experience	05
4	Status of Enlistment with Government Organizations and other agencies (Each Enlistment = 1 Mark)	05
Sub-Total:		35

Note: The applicant will attached copy of enlistment with other departments, work orders and completion certificate in support of his claim.

324 Financial Position

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Weightage/ Marks
i)	Available Bank Credit Line and cash at bank (Minimum 10 Million)	10
ii)	Working Capital /Average Annual turnover in last 5 years (Minimum 50 Million)	20
Sub-Total:		30

Note: Following is mandatory for eligibility

- Copy of registration and status of active tax payer with income tax department
- Undertaking that the applicant is not involved in litigation
- Affidavit that firm is not blacklisted from Govt. organization

325 Personnel Capabilities

Credit Marks shall be awarded under this category using the following criteria:

Sr.#	Description	Weightage /Marks
i)	Graduate Engineers Registered with PEC (Civil/ Electrical) a) 01 No. Civil Engineer b) 01 No. Electrical engineer	9
ii)	Number of Diploma Engineers in Employment of the Firm (Civil, Electrical) Each discipline. a) 02 Nos. Civil technology b) 01 No. Electrical technology	6
Sub-Total		15

Note: The applicant will attached appointment letters, salary slip and undertaking of staff that he is working with the firm since last one year

326 Equipment Capabilities

Credit Marks shall be granted on the basis of the following criteria for various kinds of equipment relevant to the project:

Sr. No.	Equipment Type and Characteristics	Weightage/ Marks
1	Formwork Minimum 15000 Sft	4
2	Pipe scaffolding Minimum 15000 Sft	4
3	Two bags Concrete mixer machine 02 No.	4
4	Generator 01 No. having capacity of 30 KVA	4
5	Theodolite and leveling machine	4
Sub-Total		20

Note:- Applicant will attach ownership receipt, purchase papers in support of his claim.

3.3 Joint Venture (JV)

Joint venture is not eligible to apply for tenders.

3.4 Conflict of Interest

- 341 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

4.0 EVALUATIONCRITERIA

Applicants meeting the minimum requirements mentioned in Para 3.2 besides other factors shall be considered for postqualification / technical proposal qualification. If the applicant is not meeting the minimum requirement in each category, the marks will be allocated on prorated basis. No compromise shall be made on minimum requirements of 50% score in each category.

The over all passing marks are 70%.

Annex-A**Letter of Application**

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:.....

To:

.....
[name and address of the Employer]

Sirs,

1. Being duly authorized to represent and act on behalf of.....
 (hereinafter "the Applicant"), and having reviewed and fully understood all the postqualification information provided, the undersigned hereby apply to be postqualified as a bidder for the following contract(s) under the
*[name of the Project to be listed by the User/Employer]*
 project:

Contract No.	Description of Contract
1.	
2.	
3.	
4.	
5.	

{ Note: The Applicant is to delete, any contract for which he does not wish to postqualify, and sign and date the deletion. If the postqualification refers to only one contract, delete this note and spaces for additional contract references}.

2. Attached to this letter are copies of original documents defining¹:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or
 the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information², if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

¹
 For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

²
 Application by joint ventures should provide information on separate sheet information for each party to the application.

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by postqualified applicants will be subject to verification of all information submitted for postqualification at the time of bidding;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from postqualified bidders who meet the revised requirements; and
 - (ii) reject or accept any application, cancel the postqualification process, and reject applications; and
 - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.
 - (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereabove.

Applicants who are not joint ventures should delete para 6&7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and

- (b) submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded tous.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in everydetail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the jointventure)

General Information

All individual firms and each partner of a joint venture applying for postqualification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

NATIONALITY OF OWNERS		
	NAME	NATIONALITY
1.		
2.		
3.		
4.		
5.		

General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Use a separate sheet for each partner of a joint venture.

Annual Turnover (Construction only)		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		

ApplicationFormA-3

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Joint Venture Summary (Not Eligible)

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients,

Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

Particular Experience Record

Name of Applicant or partner of a joint venture

To postqualify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: *Instructions to Applicants*”.

On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs.-(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years¹. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.

Statement showing completed work during last 05 Years

(Only mention the works costing more than 50 Million)

Name of Contract	Amount of work order	Date of start	Scheduled Date of Completion	Status of work
1.				
2.				
3.				
4.				
5.				
6.				

¹

Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).

Details of Contracts of Similar Nature and Complexity

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to postqualify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub-Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements ¹ a) Covered area of the building b) Nos of storey. c)

Summary Sheet: Current Contract Commitments/Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

List out the works costing more than 50 Million

Name of Contract	Amount of work order	Date of start	Scheduled Date of Completion
1.			
2.			
3.			
4.			
5.			
6.			

Personnel Capabilities

<i>Name of Applicant</i>

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application FormA-8).

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

Candidate Summary

Name of Applicant

Position		Candidate [Tick appropriate one] ☐ Prime ☐ Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

ApplicationFormA-9

Page ___ of ___ Pages

Equipment Capabilities

<i>Name of Applicant</i>

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 3.2.4 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment ☐ Owned ☐ Rented ☐ Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Financial Capability

Name of Applicant or Partner of a Joint Venture

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.

Financial information in Pak Rs. or equivalent	Actual: previous three year			Projected: next two years	
	1	2	3	5	6
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
5. Profits before taxes					
6. Profits after taxes					

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 3.2.5).

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Annex-B

LIST OF DOCUMENTS TO BE ATTACHED

- (i) Certificate of registration with PEC along with the latest renewal letter.
- (ii) Copy of Registration with Securities & Exchange Commission or Registrar of Firms.
- (iii) Copy of Registration with Income Tax Department and PRADepartment
- (iv) A certificate / affidavit that the firm is not blacklisted by any Govt. /Autonomous Body.
- (v) Copy of verifiable completion certificate of similar projects issued by the Employer/Client clearly mention the cost of project, covered area of the building, and date of completion of the project duly attested by Executive Engineer with name and stamp.
- (vi) Copy of verifiable certificate of similar projects in hand issued by the Employer / Client clearly mention the cost of project, covered area of the building, and date for completion of the project duly attested.
- (vii) Copy of income tax return file of each year and bank certificate for available credit line duly attested.
- (viii) Copy of bank certificate for available credit line duly attested.
- (ix) CV of proposed site Engineer and Diploma Engineer and their under taking that they are under the employment with the Applicant.
- (x) List of Tools & Plant and proof of their ownership and place of deployment
- (xi) Copy of enlistment/registration/prequalification of the applicant with C&W Department, Government of the Punjab or Pakistan Public Works Department, or Irrigation Department duly attested.

Note: Failure to attach above mentioned documents or missing of anyone document may lead to disqualification of application